

## **The Ethics Committee was held at LSU (06.11.2023)**

The next meeting of Ethics Committee the was held at Lankaran State University (LSU). The meeting was opened by the rector of the university, chairman of the Ethics Committee, Prof. Natig Ibrahimov, and he congratulated the participants on the upcoming Victory Day. He noted that under the leadership of the Supreme Commander-in-Chief, President Ilham Aliyev, the Azerbaijani army has written the greatest Victory history of the last 200 years, and it is gratifying that this date coincides with the 100th anniversary of the National Leader Heydar Aliyev. Stating that our tricolor flag is currently flying throughout the territory of Azerbaijan, Prof. Natig Ibrahimov evaluated the victory won in the 44-day Patriotic War and in September of this year as a great victory of the people, and informed the participants about the issues on the agenda.



Initially, the Ethics Committee was informed about the “State of education in the fall semester of the 2023/2024 academic year. The course of the first colloquiums” by Assoc. Prof. Zaur Mammadov, acting vice-rector for the organization of education and training technologies.

The information of the director of the college Leyla Ibrahimova regarding the progress of teaching in the fall semester at the Social and Agrarian Technological College under LSU was heard.



Vice-rector for Science and Innovation, Assoc. Prof. Elvin Aliyev, presented the report of the Republican and international scientific-practical conferences held at the university.

Scientific Secretary Allahshukur Guliyev reported on the discussion of the works considered in the Scientific and Educational Methodological Council of the university and the holding of elections based on the announcement published in the newspaper "Azerbaijan Muallimi".

Current issues were also considered in the Ethics Committee and relevant decisions were made.

### **The Ethics Committee announced an increase in salaries from the new year. (22.12.23)**

The Ethics Committee operating at Lankaran State University (LSU) began its last meeting of the 2023/2024 academic year on optimistic notes. After introducing the council members to the issues on the agenda, LSU Rector, Chairman of the Ethics Committee Prof. Natig Ibrahimov spoke about the participation of the Lankaran State University delegation in the 16th Congress of Azerbaijani Teachers dedicated to the 100th anniversary of the National Leader Heydar Aliyev, the high impression this magnificent event made, and the urgent tasks set before higher education institutions. Prof. Natig Ibrahimov shared his joy with the members of the Ethics Committee and said that 2 students of Lankaran State University with high achievements in education were awarded the "Heydar Aliyev Scholarship" and the scholarships were solemnly presented to the students at the 16th Congress of Azerbaijani Teachers dedicated to the 100th anniversary of the National Leader Heydar Aliyev. The rector presented the second-year mathematics and computer

science teacher Nurana Novruzlu and the third-year chemistry and biology teacher Elmira Rustamova, who were awarded high scholarships, to the members of the Ethics Committee. Speaking at the Ethics Committee, the students expressed their gratitude to the head of state and the university administration for the conditions created for them to receive quality education at LSU and for the attention shown. The pleasant moments were immortalized in the commemorative photos taken by the students together with the members of the Ethics Committee.



The first issue discussed at the Ethics Committee was “The state of preparation for the examination session of the fall semester of the 2023/2024 academic year. Final results of the colloquiums”. This was reported by Assoc. Prof. Zaur Mammadov, acting vice-rector for the organization of teaching and learning technologies. The information stated that the examination session of the fall semester of the 2023/2024 academic year will be held from 07.01.2024 to 01.02.2024 for full-time undergraduate and graduate study groups, and from 08.01. 2024 to 13.01.2024 for part-time undergraduate study groups. The exams for all faculties will be held in two shifts, the first shift will be held from 09.00 to 11.30, and the second shift from 14.00 to 16.30. In order to investigate the dissatisfaction and complaints that may arise from the results of the exams during the session and make appropriate decisions, Appeals Commissions and Operational Headquarters have been established in all academic buildings. As in every exam session, the exam results in this session will be posted on the university's electronic database and students will be able to find out their results in their personal electronic cabinet.



The information of the director of the college, Leyla Ibrahimova, on "The state of preparation for the exam session of the fall semester at the Social and Agrarian Technological College under LSU. Final results of the colloquiums" was listened to. The information stated that for full-time study groups, the exams will be held in full-time form from 29.12.2023 to 03.02.2024, and for part-time study groups from 07.01.2024 to 12.01.2024 (except for groups studying in the first academic year of general secondary education). Exams for all departments will start at 09:00 for full-time education and at 14:00 for part-time education, and students will be given 2 hours and 30 minutes to answer questions. In order to ensure transparency and objectivity in assessing students' knowledge during the exam session and to promptly eliminate any negative situations that may arise, an Appeals Commission and an Operational Headquarters have been established at the college. In total, 919 students in 53 groups in 26 specialties in full-time and part-time education are expected to participate in the exams in the exam session of the fall semester of the 2023/2024 academic year.



Vice-Rector for Social Affairs Prof. Kamran Kazimov presented the “Report on the work done in connection with the implementation of the Decree of the President of the Republic of Azerbaijan on declaring 2023 the “Year of Heydar Aliyev” in the Republic of Azerbaijan” to the members of the Ethics Committee.

“On approval of the estimate and staffing table of the university for the 2024 calendar year” The information of the head of the Finance and Accounting Department (chief accountant) Rashad Rzazadeh regarding the increase in salaries was a pleasant surprise. Thus, from 01.01.2024, the salary increase at the university will be 25.5% compared to January 01, 2023. At the same time, on December 31, in connection with the Solidarity Day of World Azerbaijanis and the New Year holiday, all LSU staff and teaching staff will receive a bonus in the range of 150-320 manats.

At the Ethics Committee, LSU Scientific Secretary Allahshukur Guliyev presented a report on the work considered by the university's Scientific and Educational Methodological Council.



Current issues were also discussed at the committee meeting and relevant decisions were made.

Current issues were also discussed at the committee meeting and relevant decisions were made. The chairman of the Ethics Committee, prof. Natig Ibrahimov, concluded the meeting, congratulating the council members, all professors, teachers, students and staff of LSU on the upcoming December 31st, World Azerbaijanis Solidarity Day and the New Year, and wishing them a happy holiday. The last meeting of the Ethics Committee ended in the same mood.

## **The results of the autumn examination session were discussed at the LSU Ethics Committee (06.02.24)**

The Ethics Committee of Lankaran State University (LDU) held its first meeting in 2024. The meeting was opened by the Chairman of the Ethics Committee, Rector of LSU, Prof. Natig Ibrahimov, who introduced the council members to the agenda and expressed his views and opinions on the course of the examination session.



The first issue discussed at the Ethics committee was “Results of the examination session of the autumn semester of the 2023/2024 academic year”. This was reported by Assoc. Prof. Zaur Mammadov, Acting Vice-Rector for Organization of Teaching and Learning Technologies. Z. Mammadov said that the exams were held from 07.01.2023 to 01.02.2023 for full-time undergraduate and graduate study groups, and from 08.01.2023 to 13.01.2023 for part-time undergraduate study groups. The exams for all faculties were organized in 2 shifts, and students who had technical difficulties in choosing exam times were assisted by the e-university. The dates for students to participate in the re-examination are scheduled for February 6 and 8, and students are currently participating in the selections. On the eve of the exam session, the Appeals Commissions established in all educational buildings to re-evaluate students' applications related to the exam continue their activities.

The director of the college, Leyla Ibrahimova, presented information on the “Results of the examination session of the fall semester of the 2023/2024 academic year at

the Social and Agrarian Technological College under LSU” and said that the examination session was held from January 7 to February 3 for full-time study, and from January 7 to January 10 for part-time study. Exams were organized in 4 groups in 16 subjects in 3 specialties. In total, exams were held in 50 groups in 23 specialties during the session. In accordance with the current regulations, re-examinations were organized during this examination session on February 2 and 3.



Allahshukur Guliyev, Secretary of the , provided information on the results of the elections according to the announcement published in the “Azerbaijan Muallimi” newspaper, and elections were held for these positions by secret ballot.

Current issues were also considered at the committee meeting and relevant decisions were made.

### **The new composition of the Ethics committee was approved at the Council meeting (09.04.2024)**

The next meeting of the Ethics committee was held at Lankaran State University (LSU). The Chairman of the Scientific Council, Prof. Natig Ibrahimov, opened the Council meeting and introduced the participants to the issues on the agenda.



The first issue discussed at the Ethics committee was “Approval of the composition of the Ethics committee of Lankaran State University”. This was reported by the Chief Scientific Secretary, Assoc. Prof. Allahshukur Guliyev.

The information of Assoc. Prof. Zaur Mammadov, Acting Vice-Rector for Organization of Education and Training Technologies, on “The course of the spring semester of the 2023/2024 academic year. The status and progress of preparation for the first colloquiums” was heard.





The information on the course of the spring semester of the 2023/2024 academic year at the Social and Agrarian Technological College under LSU was presented by the director of the college, Leyla Ibrahimova.

At the council meeting, the report of the Chief Scientific Secretary Assoc. Prof. Allahshukur Guliyev on the "Discussion of the works considered by the Scientific and Educational Methodological Council of the University" was heard.

Current issues were also reviewed in the Ethics committee and relevant decisions were made.

At the end of the meeting, the chairman of the scientific council, Prof. Natig Ibrahimov, congratulated the members of the council and the entire LSU staff on the occasion of the holy Ramadan holiday and conveyed his best wishes.

The new composition of the scientific council was approved at the council meeting

### **The Ethics committee discussed the state of preparation for the exam session (17.05.24)**

The next meeting of the Ethics committee was held at Lankaran State University (LSU). The Chairman of the Ethics committee, the Rector of the University, Prof. Natig Ibrahimov, introduced the participants to the agenda. Before discussing the issues on the agenda, two LSU employees were awarded. Rafael Heydarov, the head teacher of the "Foreign Languages and Translation" department of the university, was awarded the Honorary Degree of the Lankaran City Executive Power for his fruitful activity in the social and educational fields and on the occasion of the 70th anniversary of his birth, and a cash prize by Lankaran State University. Also, the Head of the Press Service of LSU, Esmira Ismayilova, was awarded for being the winner of the competition held within the framework of the "Education in the Media: Methods for Forming the Correct View" project, supported by the Ministry of Science and Education and organized by the Public Union of Impartial (Parliamentary) Journalists. The awards were presented by the Rector of the University, Prof. Natig Ibrahimov.



The first issue discussed at the Ethics committee was “The state of preparation for the examination session of the spring semester of the 2023/2024 academic year. The course of the II colloquiums”. The information about this was presented to the members of the Committee by Assoc. Prof. Zaur Mammadov, Acting Vice-Rector for Organization of Education and Training Technologies. The information stated that the examination session of the spring semester of the 2023/2024 academic year will be held from 03.06.2024 to 04.07.2024 for full-time undergraduate and graduate study groups, and from 20.06.2024 to 25.06.2024 for part-time undergraduate study groups of the I-IV academic year. Exams for all faculties will be organized in two shifts. The exam results will be promptly posted on the university's official website ([www.lsu.edu.az](http://www.lsu.edu.az)). During the session, the Operational Headquarters will operate in order to ensure transparency and objectivity in assessing students' knowledge during the exam session. Appeal commissions have been established in both educational buildings in order to investigate any grievances and complaints that may arise from the results of the exams during the exam session in accordance with the existing procedure and make appropriate decisions.

Assoc. Prof. Zaur Mammadov also presented information on the progress of the “pedagogical and production” internships. The information stated that daily monitoring of students' attendance and timely filling out of pedagogical internship journals in the institutions where the relevant contracts were concluded is carried out by employees of the Internship, Potential Development and Career Division. In addition, the deans and heads of departments were given instructions to closely

monitor the internship, and the progress of the internship was regularly monitored. During the pedagogical practice, the trial lessons conducted by the students were observed by methodologists and subject teachers, the necessary recommendations and instructions were given, and no serious shortcomings were noted in the course of the production and pedagogical practices.



The director of the college, Leyla Ibrahimova, reported on the state of preparation for the exam session of the spring semester of the 2023/2024 academic year at the Social and Agrarian-Technological College under LSU. The information stated that the exam session of the spring semester of the 2023/2024 academic year will be held in person according to the approved exam schedules from 03.06.2024 to 04.07.2024 for full-time study groups, and from 04.06.2024 to 08.06.2024 for part-time study groups. Students studying in the form of correspondence education have been provided with the sending of reference-invitations regarding their participation in the examination session and classes of the spring semester of the 2023/2024 academic year. In total, 436 students in 27 groups in 20 specialties in full-time and part-time education forms will take part in exams in 149 subjects in the examination session of the spring semester of the 2023/2024 academic year at the College. During the session, the students' exam results will be posted on the "Teams" platform, and information about the progress of the exam will be reflected on the official website of the college.

The information of the Vice-Rector for Science and Innovation of the University, Assoc. Prof. Elvin Aliyev, on "On the preparation of dissertations at the master's level", reflected the innovations in this area.

Several current issues were also considered at the meeting of the Ethics committee. Thus, from the next academic year, innovations in the payment of salaries of professors and teaching staff working at LSU will come into force. When increasing salaries, in addition to their teaching activities, the results of the evaluation of their scientific activities will also be taken into account. For this purpose, the creation of the Information-Assessment and Monitoring System has been launched within the framework of the LSU Electronic University project.

An electronic cabinet will be opened for each member of the teaching staff on the basis of the system, and information about their scientific achievements will be filled in in the areas required by the authors. This innovation will allow the assessment of the scientific activity of the teaching staff in the payment of their salaries. Currently, work on the design of the system is nearing completion.



Also, in order to eliminate the financial difficulties encountered during the formation of subgroups, it was proposed to the council that students who will study in subgroups from the next academic year until September 15 and February 16 should sign a contract and pay the appropriate fees on time.

Another proposal by Assoc. Prof. Zaur Mammadov, acting vice-rector for teaching organization and training technologies, was also supported by the scientific council. Z. Mammadov said that the results of monitoring conducted on journals are of concern. Thus, although the majority of students attend lectures, they almost do not actively participate in seminars and laboratory classes. Therefore, it was considered important not to accept the results of students who do not complete 75% of laboratory work and do not receive 3 marks from the seminar sessions once a month from the next academic year.

A decision was made on the issues discussed at the committee meeting.

The state of preparation for the exam session was discussed at the Ethics committee.

### **The Ethics committee discussed the state of preparation for the new academic year (02.09.24)**

The Ethics committee at Lankaran State University (LSU) held its first meeting in the 2024/2025 academic year. The meeting was opened by the Chairman of the Scientific Council, Rector of LSU, Professor Natig Ibrahimov, congratulating the participants on the start of the new academic year and providing information on the issues on the agenda.



The first issue discussed at the Ethics committee was “Approval of the new structure of the University and increase in salaries,” reported the Director of the Finance, Accounting and Supply Center (Chief Accountant) Rashad Rzazade. The information stated that the salaries of the teaching staff will be paid with a differential increase from the new academic year. It is also planned to increase the official salary of 1 full-time professor by 100 manat. The salaries of university employees will increase by 50-200 manat, depending on the position they hold. The salaries of tutors in the Center for the Organization of Teaching and Learning Technologies, the Department for the Organization of Tutor Service and the Assessment of Student Knowledge will be 600-800 manats. Taking into account the mentioned change and the salary increase, the salary fund will increase by 8%, and the total salary fund of the university will constitute 75-80 percent of the forecast income.



Assoc. Prof. Zaur Mammadov, acting vice-rector for the organization of teaching and learning technologies, stated in his report on the “State of preparation for the 2024/2025 academic year” that the center, together with the deans of the relevant faculties and heads of departments, has taken the necessary measures to organize education. In the 2024/2025 academic year, 1885 students at the bachelor's level of higher education and 174 students at the master's level have chosen LSU. Personnel training is being carried out at the university in 42 specialties at the bachelor's level and all curricula have been updated.

Providing information about the status of preparations for the 2024/2025 academic year at the Social and Agrarian Technological College under LSU, the director of the college, Leyla Ibrahimova, spoke about the work done in this direction and

innovations. She stated that in the 2024/2025 academic year, the college is planning to admit 239 places in 11 specialties from the State University of Agricultural Sciences, 294 places in 13 specialties from the State University of Agricultural Sciences, and a total of 533 people in 21 specialties (3 specialties are admitted from both educational bases). Of the specialties to be admitted this year, 2 specialties will be admitted for the first time to the college: Social Work from the State University of Agricultural Sciences, and Tourism Guidance from the State University of Agricultural Sciences. According to the results of the first round, 202 students were admitted from the State University of Agricultural Sciences, and the admission plan was 85%. The planned place for the Design specialty from the State University of Agricultural Sciences was 100%.

The installation of a fiber-optic line with the relevant institution for the implementation of the “Electronic Journal” project at the college has been completed and is planned to be used in the current academic year.

The report on the summer semester of the 2023/2024 academic year was presented by Vagif Guliyev, the person responsible for the Summer Semester.



Presenting the annual report of the International Cooperation Department, the head of the department, Gunel Mammadova, said that in the past year, 17 agreements have been signed with foreign universities, 21 teachers have been sent within the framework of bilateral cooperation, and 30 teachers have also come to LSU. 18

students have been sent to various higher education institutions of the Republic of Turkey as part of the student exchange program within the framework of the dual diploma project. Within the framework of the Academic Cooperation Protocol between Lankaran State University (LDU) and Kars Qafqaz University, 11 students of the 5th academic year of the Veterinary specialty were sent to Kars Qafqaz University of the Republic of Turkey to undergo industrial practice. All expenses required for sending students to Turkey were covered by Lankaran State University.

According to the agreement signed between Lankaran State University (LDU) and Afyon Kocatepe University within the framework of the Erasmus+ KA171 project, 4 students of the Veterinary Medicine specialty of LSU continued their education at Afyon Kocatepe University for 1 semester. With the Erasmus+KA171 project, 2 students of the Tourism Organization specialty of LSU got the chance to continue their education at the University of Warmia and Mazury in Poland for 1 semester. Currently, 5 foreign students are studying at the bachelor's and master's levels at Lankaran State University. 3 International conferences were held during the reporting period.

The Chief Scientific Secretary Assoc. Prof. Allahshukur Guliyev made a speech about granting the right to publish the teaching materials discussed at the Scientific and Educational Methodological Council. 2 teaching materials and 10 subject programs were approved.

The Ethics committee also considered other current issues and made relevant decisions on all issues put up for discussion.

The Ethics committee discussed the state of preparation for the new academic year.

### **The Ethics committee discussed the state of preparation for the autumn-winter season(04.10.2024)**

The next meeting of the Ethics committee was held at Lankaran State University (LSU). The meeting was opened by the Chairman of the Ethics committee, Rector of LSU, Prof. Natig Ibrahimov. Before proceeding to the resolution of the issues on the agenda of the Ethics committee, Prof. Natig Ibrahimov congratulated the university's teaching staff on October 5 - International Teachers' Day, expressed his holiday wishes, and brought to the attention of the participants the awarding of cash prizes to the entire university staff in connection with the holiday.





Assoc. Prof. Zaur Mammadov, acting vice-rector for teaching organization and learning technologies, provided information on the "Progress of teaching in the first semester of the 2024/2025 academic year, the state of preparation for colloquiums." The information stated that,

In the fall semester of the 2024/2025 academic year, classes have started in all groups on September 16, and for students of the 1st academic year of the correspondence form of education, classes are planned to start on October 14, 2024 and end on October 25, 2023. Currently, personnel training is being conducted in 44 specialties at the bachelor's level and 36 specializations at the master's level. 6,711 students, including 6,293 students at the bachelor's level and 418 students at the master's level, are studying at the university. In the fall semester of the 2024/2025 academic year, the first colloquiums will start on November 11, 2024 and continue until November 20, 2024. The second colloquiums are planned to be held from 16.12.20224 to 25.12.2024.



“On the status of preparations for the winter season at the university and the work done in the technical and economic field” Vice-Rector for Economic Affairs and Economic Affairs Azer Aliyev reported. The report stated that preparations for the season are almost complete, current repairs have been completed in all educational buildings and student dormitories, water and sewage systems have been repaired and brought into working order, and internet access has been provided.

Acting Vice-Rector for Social Affairs Assoc. Prof. Ramiz Shammadov spoke about “The status of the university’s dormitories in the new academic year”. He noted that the 160-bed girls’ dormitory and the 250-bed boys’ dormitory are fully prepared for the current academic year. He considered the provision of a vehicle by LSU for the transportation of students from dormitories to educational buildings to be a great concession to students.

LSU Chief Scientific Secretary, Assoc. Following Allahshukur Guliyev's announcement that "elections will be held based on the announcement published in the Azerbaijan Teacher newspaper," elections were held for vacant elective positions at the university by secret ballot.

The Ethics committee also reviewed current issues and made decisions on all issues discussed.

The Ethics committee discussed the status of preparations for the fall-winter season